

**Childwatch**  
**POLICIES AND PROCEDURES**

Updated 2/2009

- The YMCA Childwatch only accepts children ages 6 weeks to 6 years. **NO EXCEPTIONS.**
- Children who are ill, who have had a fever, diarrhea, vomiting, rash of unknown source, discharge of eyes or ears, or any contagious disease or infection will not be accepted into the Childwatch.
- Behavior-If your child cries for more than 20 minutes, you will be notified. If your child bites, hits, kicks, or spits at another child or staff, you will be asked to remove them. If this behavior continues on other visits, we reserve the right to discontinue service.
- Outside food and drink will be limited to designated snack times and specific as to what type of snacks are allowable. (cheerios, animal crackers, saltine crackers, water, spill proof cups, and pre made baby bottles)
- A time limit of two hours per day is enforced in the Childwatch.
- Parents may not leave the premises of the YMCA at any time that children are in the Childwatch.
- There will be a late fee for anyone picking up children after posted Childwatch closing times. **A fee of \$5.00 will be assessed for every five minutes after closing and for each 5 minutes past your two hour limit per child.** That is \$1 per minute. Excessive cases may result in a discontinue of services.
- The Childwatch staff reserve the right to ask any parent to remove their child from the Childwatch for just cause.
- The YMCA Childwatch is a membership service. **All children using the Childwatch must be members.**
- It is YMCA policy that all children be signed in and out by parents when attending the Childwatch. The parent must also leave with the child a photo I.D. during the child's stay in our facility.
- Provide all necessary items for your child: bottles, diapers, wipes, pacifiers, etc. These items are not provided by the Childwatch staff.
- Proper dress is required: shoes or booties and shirts.
- Please clearly **label all belongings:** diaper bags, bottles, pacifiers, etc. We are not responsible for any items not labeled. Please make sure your child has had a recent diaper change and/or has been to the restroom before entering the Childwatch.
- Children should never be left in the Childwatch unless there is a staff member present in the Childwatch to accept them.
- Please do not allow your child to bring toys, money, small objects, or items that are inappropriate for babies or toddlers.

*The exchange of information about a child from a parent's perspective and a staff perspective is very helpful. The staff will be better able to meet the needs of your child if we are aware of any special needs. Any special requests or information that will help us serve you and your child should be sent in writing to the Childwatch Coordinator.*

**Y-Zone and Adventure Center**  
**POLICIES AND PROCEDURES**

- All participants must sign in and out daily
- All participants must have a current membership.
- No food or drinks allowed.
- All board games and equipment must be checked out through a staff person.
- No sitting (except on designated chairs and sofas), leaning, or standing on any equipment, furniture, or game tables.
- 30 minutes is the allotted time for any activity including computers, game tables, board games, and use of the television.
- All equipment must stay in their designated area.
- Abide by the YMCA core values daily.
- Absolutely no horseplay

Updated 10/31/2008